

Audit Committee – Action Plan

Agreed Action	Person Responsible	Target Date	Outcome / Progress
Briefing papers occasionally for Programme Centre : ~ Risk Management ~ Key projects and support areas	-	-	Keep on work plan as reminder
Following activities to be scheduled on work plan for 2012:			
Completed Actions			
Counter Fraud – next progress report to include: 1. Fighting Fraud Locally, National Fraud Authority 2. Working with the Economic Crime Unit Residential Orders & Regulation 38 payments update		March 2012	

Audit Committee – Work Plan

Appendix B

9th July 2012	24th September 2012	12th November 2012	28th January 2013	22nd April 2013
1. Update counter fraud policy including Bribery Act	1. Internal Audit Progress Report	1. Annual Audit Letter – External Audit		
2. Corporate Audit Progress	2. Progress of Counter Fraud Plan	2. New External Audit Arrangements		
3 Schools Control Environment	3. Analysis of outstanding high recommendations	3. Compromise Agreements		
4. Review of Governance Arrangements and development of Annual Governance Statement 2012	4. Whistleblowing Annual Report	4. Regulation of Investigatory Powers Act (RIPA)		
5. Review of effectiveness of system of Internal Audit	5. Progress on Risk Management	5. Update of Register of Interests, Gifts & Hospitality		
6. External Audit Progress Report	6. External Audit Annual Governance report & Audit Letter	6. Audit Committee Work Plan		
7. Draft Financial Statements 2011/12	7. Financial Statement Approval			

Audit Committee – Work Plan

Appendix B

9th July 2012	24th September 2012	12th November 2012	28th January 2013	22nd April 2013
8. Audit Committee Work Plan	8. Combined Assurance Model – outcome report			
Training in the morning and Committee in the afternoon	9. Audit Committee Work Plan			

Future Meeting dates:

28th January 2013

~~18th March 2013~~

22nd April 2013

24th June 2013

22nd July 2013

~~23rd 30th September 2013~~

11th November 2013

~~16th December 2013~~